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## Variance Request Form



### Commissioner's Regulation 90.2 - Standards for Registration of Public, Free Association and Indian Libraries

**Instructions:** Use this form to request a variance from the requirements of Commissioner's Regulations 90.2, Standards for Registration of Public, Free Association and Indian Libraries (effective January 29, 1999). If the library is not in compliance with one or more of these Standards, request a variance on a separate form for each standard with which the library fails to comply. The Library Director, the Library Board President, the System Director and the System Board President sign each variance request form. Attach any information that will strengthen the request. The library system submits all variance request forms to Library Development. No variance granted by Library Development shall be deemed to relieve a public, free association or Indian library of any obligation imposed by any other provision of federal or state law.

**1. Library Information** (Name of library, contact person, phone number)

Patterson Library, Patti Haar, (845) 878-6121

**2a. Request for Variance from Standard Number:** 11

**b. What is current status?** (Please attach explanation.)

**3. Circumstances Over Which the Library Has No Control That Are Barriers to Compliance.** Explain in detail on a separate sheet the circumstances that prevent the library from meeting this standard of service as set forward in *Commissioner's Regulations 90.2*. Attach documentation to demonstrate that the library has no control over the circumstances.

**4. Plan for Compliance.** Describe in detail on a separate sheet the library's plan for meeting this requirement before December 31st of this year. (Please attach documentation.)

Patticia Haar 09/16/14  
Library Director Date

W. W. Fenn 9/16/2014  
Library Board President Date

**System Comment and Review:** Variance request

\_\_\_\_\_ may be approvable \_\_\_\_\_ may not be approvable  
(Please include explanation.)

This variance request was reviewed at the \_\_\_\_\_ meeting of the Board of Trustees of  
(Month/Day)  
the \_\_\_\_\_ System.

\_\_\_\_\_  
System Director Date System Board President Date

FOR SED USE ONLY: \_\_\_\_\_ Variance request is approvable; Variance granted until: \_\_\_\_\_  
(Month/Day/Year)

\_\_\_\_\_ Variance request is not approvable because:

Reviewed By: \_\_\_\_\_

September 16, 2014

**Variance Request Form**

2a. Request for Variance from Standard Number: 11

2b. What is the current status?

The Patterson Library currently employs Patti Haar as the Library Director. Ms. Haar previously received a variance from this standard. The Board of Trustees wishes to retain Ms. Haar in this position. The community continues to benefit from her strong leadership, especially from the library's recent renovations, innovations and improvements.

3. Circumstances Over Which the Library Has No Control That Are Barriers to Compliance.

The circumstances are that the Patterson Library expanded its service area during Ms. Haar's tenure; the current library director's education does not meet the new standard.

4. Plan for Compliance.

When Ms. Haar retires the library will replace her with a director whose education does meet the standard. The Board of Trustees recognizes Standard Number 11 and fully expects the next Director of the Patterson Library to have the appropriate credentials.