

**MID-HUDSON LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**BOARD MEETING  
September 17, 2014  
Mahopac Public Library  
5:00 P.M. – 7:30 PM**

**AGENDA**

**1. ROLL CALL AND APPROVAL OF AGENDA (5 minutes)**

Caroline Profera Benton	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Bickford	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Stephen Mac Nish	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Regina Morini	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Roland Patterson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
David Rolfe	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Myrna Sameth	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Janet Schnitzer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Camilla von Bergen	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

**2. PRESIDENT'S REPORT (5 min.)**

- Mr. Patterson

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

- Mr. Patterson

\*A. [Minutes of the July Meeting-14-09-3](#) (5 min.)

**4. TREASURER'S REPORTS (10 min.)**

- Ms. Morini

\*A. [Financial Report for June-14-09-4A](#)

\*B. [Financial Report for July-14-09-4B](#)

\*C. [Financial Report for August-14-09-4C](#)

D. [Proposed 2015 Budget Summary Revision-14-09-4D](#)

- Ms. Vittone

**5. REPORT OF PAYMENT OF BILLS (5 min.)**

\*A. Warrant for June-14-09-5A

- Mr. Dax

\*B. Warrant for July-14-09-5B

- Ms. Ment

\*C. Warrant for August-14-09-5C

- Ms. Brill

**6. DIRECTOR'S REPORT- 14-09-6 (15 min.)**

- Mr. Sloan

A. Moving Forward Supplemental Documents

1. [Scope Statement-14-09-6A1](#)

2. [Integrated Library System Services Assessment-14-09-6A2](#)

3. [Cataloging Services Assessment-Discussion Draft-14-09-6A3](#)

4. [Delivery Services-Discussion Draft-14-09-6A4](#)

B. [Annual Meeting Invitation-Registration-14-09-6B](#)

7. [DIRECTORS ASSOCIATION LIAISON REPORTS-14-09-7](#) (5 min.) - Mr. Rees
8. [FACILITIES COMMITTEE REPORT-14-09-8](#) (10 min.) - Mr. Mac Nish
  - \*A. Capital Fund Project to Repair & Repaint Exterior
  - \*B. Capital Fund Project to Landscape Office Building
9. [INCENTIVES COMMITTEE REPORT-14-09-9](#) (20 min.) - Ms. Profera
  - \*A. [Authentication of MHLS Construction Grant Application-14-09-9A](#)
  - \*B. [Member Library Construction Grant Recommendations-14-09-9B](#)
10. [NOMINATIONS & ELECTIONS REPORT- 14-09-10](#) (5 min.) - Ms. Brill
11. [PERSONNEL & PLANNING COMMITTEE REPORT-14-09-11](#) (15 min.) - Mr. Bickford
  - A. [2014 Library Directors Survey-14-09-11A](#)
  - B. [2014 Board Presidents Survey-14-09-11B](#)
12. [AUDIT COMMITTEE REPORT-14-09-12](#) (10 min.) - Mr. Dax
  - \*A. Review & Selection of Audit Vendor
    1. [Sedore & Company, CPA's, P.C.-14-09-12A1](#)
13. **UNFINISHED BUSINESS**
  - A.
14. **NEW BUSINESS**
  - \*A. [Proposed Meeting Dates for 2015-14-09-14A](#) (5 min.) - Mr. Sloan
  - \*B. Approval of Library Literacy Services Grant Reports (5 min.) - Ms. Advocate
    1. [Family Literacy-14-09-14B1](#)
    2. [Adult Literacy-14-09-14B2](#)
  - C. Executive Session to Discuss an Employment Matter (15 min.) - Mr. Patterson
15. **OUTREACH**
  - A. Report on Libraries from Putnam County Library Association (15 min.) - Ms. Donick
16. **COMMUNICATION**
  - A. Staff (5 min.)
    1. [Staff Reports-14-09-16A1](#)
17. **ADJOURNMENT**

*Upcoming Events/Meetings:*

  - *Directors Association Meeting – Tuesday, October 7 – 9:30 a.m. @ MHLS Auditorium.*
  - *Annual Membership Meeting – Friday, October 24 – 8:30 a.m. @ Poughkeepsie Grand Hotel*
  - *MHLS Board of Trustees Meeting – Friday, October 24 - 12:30 p.m. @ Poughkeepsie Grand Hotel – 4<sup>th</sup> floor*