

## **CENTRAL LIBRARY REPORT**

**January – April 2014**

The Poughkeepsie Public Library District's Adriance Memorial Library is the Central Library for the Mid-Hudson Library System. As such, the Library's staff provides a variety of supplemental reference and training services to the member libraries and the correctional facilities. This is a summary of 2014/1Q+ Central Library activity, which is coordinated with the current five-year Central Library Plan of Service.

### **Element 1 – Digital Collection Development**

1. Goal Statement: A system-wide digital collection will be developed in response to member library needs.
2. Intended Result(s):
  - The Central Library will collaborate with member libraries and MHLS to review and select appropriate non-fiction adult system-wide digital collections that are affordable and cost effective.
3. Observed Result(s) for report period:
  - eBook funding from CLDA (Central Library Development Aide) and CBA (Central Book Aide) for 2014 totals \$31,033 with member libraries contributing another \$26,850. The average wait time for any ebook is running 14 days, which represents no change from the previous year. The Central Library & Collection Development Committee has been petitioned to re-evaluate the loan period for ebooks, allowing up to three (3) weeks per item.

### **Element 2 – Public Service Staff Training and Education**

1. Goal Statement: Member library services in targeted areas of collection development and reference services will reflect best practices.
2. Intended Result(s):
  - Member library staff will have the skills and understanding to provide effective reference service to patrons.
  - Member libraries will employ best practices in developing their collections.
3. Observed Result(s) for report period:
  - Maintained information and referral strategies for libraries relating to assisting patrons with enrollment in the Affordable Health Care Act (ACA).
  - Published 17 Tuesday's Tips for member library staff.
  - Proposed training has been linked to a timely launch of Encore. That launch has been delayed but the training will go on in May, focusing on basic use of databases, the OPAC, and customer service.

### **Element 3 – Collection Management and Use Analysis**

1. Goal Statement: Member libraries will have access to training and tools for collection analysis.
2. Intended Result(s): Member libraries will be provided:
  - Opportunities to learn about managing reference and non-fiction collections.
  - Evaluation and analysis.
3. Observed Result(s) for report period:
  - The Central Library will work with MHLS on providing a series of collection development workshops focusing on best practices, coordinated collection development, and user-driven collection development. This is planned for Fall 2014.

### **Element 4 – Reference Services**

1. Goal Statement: Member libraries will have supplemental reference support.

2. Intended Result(s): Member libraries will have expanded resources and services to assist their patrons.
3. Observed Result(s) for report period:
  - There is \$106,021 in direct support of online, commercially licensed databases from CLDA and CBA funds with another \$61,810 in member cost share. These databases are used by member library staff and patrons in support of information needs both in the library and from outside the library.
  - Central Library staff provide reference service in person, via email, fax or on the telephone to anyone who presents themselves, regardless of geographic location. This service is fully funded by the Poughkeepsie Public Library District. There is no additional support from CLDA.

#### **Element 5 – Delivery and Interlibrary Loan**

1. Goal Statement: Member libraries will have access to regional and national collections.
2. Intended Result(s):
  - Member libraries will provide their patrons affordable access to materials outside of their libraries.
3. Observed Result(s) for report period:
  - Interlibrary loan service for all libraries is implemented by staff at MHLS and funded by MHLS, fully.
  - There is \$47,755 in direct support from CLDA funds for the MHLS delivery service.

#### **Element 6 – Supplemental Adult Non-Fiction Collections**

- Goal Statement: Member libraries will have access to adult non-fiction materials that supplement their collections.
- Intended Result(s):
  - Central Library Book Aid (CBA) funds will be used to purchase circulating non-fiction materials in high-demand and targeted subject areas.
- Observed Result(s) for report period:
  - For the report period, 798 items funded by CBA or CLDA were added to the collection at the Central Library. The total amount expended was \$13,411 for an average cost of \$16.80.