

**MID-HUDSON LIBRARY SYSTEM
BOARD OF TRUSTEES
BOARD MEETING
May 7, 2014**

**Cairo Public Library
3:30 PM – 5:00 PM**

AGENDA

1. **ROLL CALL AND APPROVAL OF AGENDA (5 minutes)**

Caroline Profera Benton	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Bickford	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lisa Baker Brill	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Bill Conine	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
John Dax	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Stephen Mac Nish	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Michele Ment	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Regina Morini	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Roland Patterson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Lynne Ridgeway	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
David Rolfe	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Myrna Sameth	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Janet Schnitzer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Camilla von Bergen	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused
Mark Wilson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent	<input type="checkbox"/> Excused	<input type="checkbox"/> Unexcused

2. **PRESIDENT’S REPORT (10 minutes)** - Mr. Patterson
 - A. Declaration of Board Vacancy

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING** - Mr. Patterson
 - *A. [Minutes of the March Meeting](#) (14-05-3)

4. **TREASURER’S REPORTS (5 minutes)** - Ms. Morini
 - *A. [Financial Report for February](#) (14-05-4A)
 - *B. [Financial Report for March](#) (14-05-4B)

5. **REPORT OF PAYMENT OF BILLS (5 minutes)** - Mr. Wilson
 - *A. Warrant for March (14-05-5A)

6. **DIRECTOR’S REPORT**(5 minutes) (14-05-6) - Mr. Sloan
 - A. [Moving Forward Scope Statement](#) (14-05-6A)
 - B. [Moving Forward –ILS Assessment](#) (14-05-6B)
 - C. [Annual Membership Meeting Draft Agenda](#) (14-05-6C)

7. **DIRECTORS ASSOCIATION LIAISON REPORTS** - Mr. Rees
(5 minutes) (14-05-7)
8. **CENTRAL LIBRARY REFERENCE SERVICES REPORT** - Mr. Lawrence
(5 Minutes) (14-05-8)
9. **BYLAWS POLICY & PROCEDURES COMMITTEE REPORT** - Ms. Schnitzer
(10 Minutes) (14-05-9)
10. **AUDIT COMMITTEE REPORT** (5 Minutes) (14-05-10) - Mr. Dax
*A. [Audit Services Draft RFP](#) (14-05-10A)
*B. [Audit Services Timeline](#) (14-05-10B)
11. **NOMINATIONS & ELECTIONS COMMITTEE REPORT** - Ms. Brill
(5 Minutes)
*A. [Procedures for Election of MHLS Trustees](#) (14-05-11A)
12. **UNFINISHED BUSINESS**
13. **NEW BUSINESS**
- *A. Review and Acceptance of [2013 Annual Report](#) - Mr. Sloan
(10 Minutes) (14-05-13A)
- *B. Review of Executive Director's Evaluation (5 minutes) - Mr. Patterson
1. [Process & Timeline](#) (14-05-13B1)
2. [Performance Appraisal](#) (14-05-13B2)
- C. Highlight of Outreach and Education Services - Ms. Advocate
(10 minutes) – (Q&A 5 minutes)
14. **COMMUNICATION**
- A. Board Members (10 minutes)
(Individual reports limited to 2 minutes)
- B. [Staff Reports](#) (14-05-12B) (10 minutes)
- C. [Correspondence Recognizing Staff](#)
- D. Visitors (5 minutes)
15. **ADJOURNMENT**
Upcoming Events/Meetings:
- *Regional Meet & Greet/Wednesday/May 7 - 5:00 -6:00 p.m. @ Cairo Public Library*
 - *Directors Association Meeting/Thursday/June 5 - 10:00 a.m. @ MHLS Auditorium MHLS Board Meeting/Wednesday/July 9 - 10:00 a.m. @MHLS Auditorium*
 - *Board/Staff Luncheon & Meeting following Board Meeting*

