



Executive Director's Report to MHLS Board – March 2014

1) Mileage Equalization Grant Program Implementation

- a) The grant implementation recommendations & the reporting form have been reviewed by the Incentives Committee, the System Services Advisory Committee, and the Directors Association.

2) Review of Public Library Construction Grant Program

- a) Responses to the online survey of Library Directors are available @ https://www.surveymonkey.com/sr.aspx?sm=S_2bQA2NdMqoRXm4y73HHHXH3jTB8witV4vXFyIZgoVA_3d
- b) Review of the Construction Grant Program by the Incentives Committee was conducted at their Committee meeting on February 24. A report on the meeting and the Committee's recommendations to the MHLS Board is included in the March 22 MHLS Board meeting packet.

3) Annual Members Survey - Priority Themes

- a) The MHLS Board accepted, at their meeting on January 18, *Priority Themes* based on the findings of the 2013 Annual Member Survey.
- b) MHLS staff has developed proposed activities for 2014 to begin addressing each theme.
- c) Proposed activities for Board consideration are:

A. Staff

1. *Provide software/online applications that can be used to support meeting and training participation by remote users*
 - a. *Develop and promote Web page of online training opportunities*
 - b. *Broadcast MHLS Board meetings (e.g., Skype)*
2. *Reduce the MHLS Service Fees (e.g., databases, OverDrive, and assessment paid by member libraries)*
 - a. *Assessment of member service fees paid over years (e.g., total amount, percent of MHLS budget)*
 - i. *Database fees since 2009-2014*
 - ii. *ILS Assessment since 2009-2014*



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Mid-Hudson Library System

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5) Moving Forward Project

- a) Steps in the Moving Forward Project include: (1) developing a detailed analysis report of system services including all resources allowed to each service, outputs, outcomes, and return on investment; (2) reviewing MHLS Plan of Service to ensure the Plan and the detail service analysis are aligned; (3) seeking prioritization of MHLS services by stakeholders; and (4) establishing an Action Plan component to the Plan of Service based on project findings.
- b) The first MHLS service in the Moving Forward Project is the Integrated Library System (ILS). MHLS has developed a template for the detailed analysis of the ILS including all resources allowed, outputs, outcomes, and return on investment. Also, the MHLS Plan of Service is being reviewed to ensure the Plan and ILS services are aligned.

6) Executive Director's Event Participation Since January 18 MHLS Board Meeting

- a) Ulster County Directors Meetings
- b) Putnam County Library Association Annual Dinner Meeting
- c) Columbia County Directors Meeting
- d) Library Advocacy Day
- e) Directors Association Meetings
- f) System Services Advisory Committee Meeting
- g) Central Library/Collection Development Advisory Committee Meeting
- h) Advocacy Boot Camp Workshop
- i) Putnam County Directors Meeting
- j) Essential Trustee Duties & Responsibilities Workshop
- k) Board's Incentives Committee Meeting
- l) Board's Finance Committee Meeting
- m) PULISDO--Public Library Systems Directors Organization Conference Call
- n) State Library/Public Library System Directors Conference Call