



Mid-Hudson Library System

103 Market Street, Poughkeepsie, New York 12601 | tel 845.471.6060 | fax 845.454.5940 | <http://midhudson.org>
Tom Sloan, Executive Director

1. Recommended Personnel Policies

- The recommendation by the Personnel & Planning Committee for the Board to adopt the proposed “Non-competition and Conflict of Interest” policy and the “Staff Development” policy, which are provided as Board meeting documents, is supported by MHLS administrative staff.

2. Recommended Funding for Encore

- The recommendation by the Directors Association for licensing Encore, a comprehensive discovery search service, is supported by MHLS administrative staff.

3. Completed Auditorium Basement Asbestos Abatement Project

- The asbestos removal project has been completed. A special thank you to Chris Herron, MHLS Facilities Manager, for overseeing this building improvement project.

4. Signed Agreement with Town of Union Vale

- Agreement has been signed between the Town of Union Vale and MHLS for Town residents to receive library services from the Beekman Library, the LaGrange Association Library, the Millbrook Free Library, and the Dover Plains Library. The Agreement includes a \$30,000 payment from the Town to be divided among neighboring libraries based on patron use.

5. Posted Board Mileage Reimbursement Form

- Based on the Board adopted mileage reimbursement policy, a reimbursement form will be posted at <http://board.midhudson.org/>

6. Signed Letter for Legal Counsel and Fees

- For 2014, MHLS will continue to use the services of the legal firm Thomas, Drohan, Waxman, Petigrow & Mayle, LLP at the same hourly rates of \$195 per hour for attorney time and \$85 for paralegal services.

7. Member Gifts of eBooks for All

- A special thank you to the Columbia County Libraries Association, the Greene County Libraries Association, the Putnam County Libraries Association, the Howland Public Library (Beacon), the Beekman Library, the Highland Public Library, the Kingston Library, and the Pine Plains Free Library for purchasing eBooks for all!

8. Member Star Libraries

- Congratulations to the Julia L. Butterfield Memorial Library, Philmont Public Library, Red Hook Public Library, Tivoli Free Library, and Windham Public Library for their selections as "American's Star Libraries" as recently reported in *Library Journal*.

9. Executive Director's MHLS Events Participation Included

- Director's Association Meeting
- System Services Advisory Committee Meeting
- Columbia County Public Library Annual Meeting
- Greene County Directors Meeting
- PULISDO--Public Library Systems Directors Organization Conference Call
- State Library/Public Library System Directors Conference Call
- Personnel & Planning Meeting
- Facilities Committee

10. Moving Forward Project

- The MHLS Board and the Directors Association has reviewed and endorsed plans for undertaking a process to ensure services and resources are best aligned to meeting the needs of members.
- Steps in the Agreed to Process Include
 - Developing a detailed analysis report of system services including all resources allowed to each service, outputs, outcomes, and return on investment.
 - Reviewing the system's Plan of Services to ensure the Plan and the detail service analysis are aligned.
 - Seeking prioritization of system services by stakeholders.
 - Establishing an Action Plan component to the Plan of Service
- First Services Reviewed - Resource Sharing
 - Integrated Library System
 - Cooperative Collection Development
 - Delivery
 - Interlibrary Loan