

**Liaison Report to MHLS Board of Trustees from
Directors Association Meeting
January 5, 2012
MHLS Auditorium**

Action Items:

1. Minutes from December 2, 2011 approved
2. No Holds Local Copy Option approved
3. Deceased Patron Record Procedure approved
4. Mandatory Password Update returned to Resource Sharing Committee

Discussion Items:

1. Executive Director Mike Nyerges reported that Millennium upgrade went well with few blips; search for an automation coordinator continues, with 14 qualified candidates being considered.
2. Nyerges responded to questions about the 2012 budget, including increase in capital expenditures (for possible new server for Sierra).
3. Nyerges reminded all to check Department of Library Development's Census numbers against their own to make sure member libraries are accurately represented; also for member libraries to review Regents Advisory Council second draft of recommendations.
4. Outreach & Education Coordinator MerriBeth Advocate reminded DA that Annual Reports must be filed by February 17; reported that she is having a Job Resource Center page created; and asked DA how it would like Summer Reading Program funds being spent – all agreed to continue to provide mini-grants to member libraries.
5. Advocate reported that 2,000 ebooks were downloaded between Christmas and New Year's Day.
6. Coordinator for Library Growth & Sustainability Rebekkah Smith-Aldrich reminded DA of new requirements by Comptroller's office regarding tax cap legislation; reported that libraries in Dutchess & Putnam counties with payrolls of less than \$1.25 million will be exempted from MTA Tax; encouraged member libraries to join NYLA as an organization.
7. Aldrich reported on Building Your Base grant programs, reminded all that the online program will begin by the end of January; will be offering an Advocacy Bootcamp for frontline staff & trustees again this year; reminded DA to continue to work on Essential Documents.
8. Tom Lawrence reminded member libraries that it was time to review Director's Association Bylaws, asked for volunteers to represent each county.

*Respectfully submitted by Erica Freudenberger
January 10, 2012*