

**Liaison Report to MHLS Board of Trustees from  
Directors Association Meeting  
September 7, 2012  
MHLS Auditorium**

**Action Items:**

1. Minutes from July 10, 2012, approved
2. Resource Sharing Standards Wording for Direct Access Plan approved
3. Limiting number of holds approved
4. Individual initials for Millennium approved

**Discussion Items:**

1. Executive Director Mike Nyerges:
  - a. MHLS 2012 Annual meeting will take place Friday, October 19, focus on Library Futures.
  - b. MHLS has received most of its state aid, including Local Library State Aid for member libraries.
  - c. Ad Hoc Committee on System Services will meet Friday, September 14 to evaluate System Services in relation to Plan of Service, as well as determining a method to share start-up costs for consortium-priced products or services for those who opt in at a later date.
  - d. MHLS is submitting a Public Library Construction Grant to remove asbestos flooring in basement of auditorium.
  - e. Continuing to work with RCLS and SENYLRC to develop brochure explaining value of library systems.
  - f. Announced Public Library Administrator's Certificate course being offered by Palmer Institute this spring.
  - g. Announced Vacancy on the MHLS BOT for Trustee from Putnam County; Camilla Van Bergen has been nominated.
2. Merribeth Advocate:
  - a. Mango is providing an online Library Spanish course w mini-grant incentive.
  - b. Digital Literacy trainings were attended by representatives from 32 member libraries.
  - c. MHLS has three banners for member libraries to borrow to promote libraries.
  - d. Suggested partnering with local Rotary Clubs, since literacy is one of their goals.
3. Rebekkah Smith-Aldrich:
  - a. Grinnell Library Association and LaGrange Association Library will be holding votes to become special district libraries this fall.
  - b. Mahopac and Pawling libraries received "Bullet Aid."
  - c. Tax Cap info distributed to all directors.
  - d. Announced Leadership Development Series w Sandra Nelson beginning September 12<sup>th</sup>.
  - e. Announced October's Roundtable for New Directors: Millennium for Administrators.
  - f. Reminded all to make sure that they are working on their Essential Documents for their libraries, particularly putting into place a long-range plan and annual reports to the community.
4. Robert Drake:
  - a. Transition from server to cloud planned for Columbus Day, Oct. 8, 2012. Millennium, OPAC, Databases and Overdrive will be down that day.
  - b. E-Rate Grant Training on October 30<sup>th</sup> for any libraries considering it or interested in learning more about e-rates.
5. Eric McCarthy:
  - a. 127 people attended Patron Data Entry Workshops – someone from each of the member libraries.
  - b. Proposed creating an Ad Hoc Committee for OPAC changes
  - c. .Announced the in-demand column of the OPAC will be replaced with the patron login form.
  - d. All member libraries received a packet explaining the transition to the Cloud that will take place October 8.

*Respectfully submitted by Erica Freudenberger  
September 11, 2012*