

**MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW**

<b>SUMMARY</b>	<b>2011 Actual</b>	<b>2012 Budget Adjusted</b>	<b>2012 Budget Projected Year-end</b>	<b>2013 Budget Proposed</b>
<b>OPERATING FUND RECEIPTS</b>				
State Aid General	\$1,383,072	\$1,446,821	\$1,444,952	\$1,383,072
Interest	\$4,653	\$4,000	\$3,400	\$3,000
Member Delivery Fees	\$216,481	\$0	\$0	\$0
Member Assessment Fees	\$0	\$484,000	\$484,000	\$630,232
Construction Grant	\$0	\$32,879	\$32,879	\$22,828
Gifts/Donations	\$410	\$1,500	\$1,500	\$0
Miscellaneous	\$76,633	\$66,903	\$70,257	\$71,450
Automation Reimbursements	\$210,476	\$0	\$2,195	\$2,500
Network Reimbursements	\$207,089	\$176,793	\$186,631	\$189,858
Transfers From Capital	\$62,000	\$41,700	\$6,500	\$0
<b>TOTAL OPERATING FUND RECEIPTS</b>	<b>\$2,160,814</b>	<b>\$2,254,596</b>	<b>\$2,232,314</b>	<b>\$2,302,940</b>
<b>OPERATING FUND DISBURSEMENTS</b>				
Salaries	\$660,074	\$716,237	\$703,008	\$773,569
Employee Benefits	\$400,548	\$454,725	\$426,928	\$495,107
Library Materials/Databases	\$178,493	\$157,433	\$152,098	\$166,608
Library Grants	\$7,151	\$6,310	\$6,310	\$6,500
Capital Expenditures	\$248	\$91,513	\$86,250	\$12,500
Building Operations & Maintenance	\$70,117	\$151,063	\$148,597	\$148,350
Automotive Expense	\$106	\$1,700	\$1,700	\$1,700
Office Expense	\$5,430	\$8,000	\$8,004	\$8,000
Postage & Telecommunications	\$39,589	\$41,840	\$40,340	\$41,390
Publicity & Printing	\$2,305	\$8,000	\$7,555	\$8,750
Professional Development/Memberships	\$17,163	\$33,750	\$35,550	\$44,725
Leases/Contracts	\$225,781	\$134,800	\$170,734	\$176,660
Delivery Subcontracting	\$314,418	\$335,773	\$337,200	\$327,200
Professional Fees	\$22,910	\$29,000	\$29,000	\$27,500
Transfers to Capital Accounts	\$84,325	\$93,600	\$63,600	\$73,871
<b>TOTAL DISBURSEMENTS</b>	<b>\$2,028,658</b>	<b>\$2,263,744</b>	<b>\$2,216,874</b>	<b>\$2,312,430</b>
<b>NET INCREASE/-DECREASE</b>	<b>\$132,156</b>	<b>-\$9,148</b>	<b>\$15,440</b>	<b>-\$9,490</b>
11/30/12				

MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW

<b>DISBURSEMENTS</b>	<b>2011 Actual</b>	<b>2012 Budget Adjusted</b>	<b>2012 Projected Year-End</b>	<b>2013 Budget Proposed</b>
<b>Personnel</b>				
Prof. Librarians	214,446	229,304	215,025	248,382
All Other	445,628	486,933	487,983	525,187
<b>Total Salaries</b>	<b>660,074</b>	<b>716,237</b>	<b>703,008</b>	<b>773,569</b>
<b>Employee Benefits</b>				
Retirement	73,409	123,400	103,988	126,272
FICA	54,021	55,009	55,009	59,178
MTA Commuter Tax	2,618	648	648	0
Worker's Comp.	8,898	10,000	9,075	10,000
Unemployment	33,061	15,000	7,540	3,900
Disability	-101	1,200	1,200	1,200
Medical Reg	75,261	74,928	74,928	109,423
Medical Retiree	153,381	174,540	174,540	185,134
<b>Total Employee benefits</b>	<b>400,548</b>	<b>454,725</b>	<b>426,928</b>	<b>495,107</b>
<b>Total Salaries &amp; Benefits</b>	<b>1,060,622</b>	<b>1,170,962</b>	<b>1,129,936</b>	<b>1,268,676</b>
<b>Library Material</b>				
<b>Books</b>				
Reference	432	300	300	400
Prof'l Collection	355	500	500	500
<b>Total Books</b>	<b>787</b>	<b>800</b>	<b>800</b>	<b>900</b>
<b>Periodicals</b>				
Subscriptions	842	1,000	500	850
<b>Total Periodicals</b>	<b>842</b>	<b>1,000</b>	<b>500</b>	<b>850</b>
<b>Electronic Resources</b>				
Databases	174,853	147,798	147,798	157,858
<b>Total Electronic Resources</b>	<b>174,853</b>	<b>147,798</b>	<b>147,798</b>	<b>157,858</b>
<b>Other Materials</b>				
Comp.Sftwr	2,010	7,835	3,000	7,000
<b>Total Other Materials</b>	<b>2,010</b>	<b>7,835</b>	<b>3,000</b>	<b>7,000</b>
<b>Total Library Materials</b>	<b>178,493</b>	<b>157,433</b>	<b>152,098</b>	<b>166,608</b>
<b>Library Grants</b>				
<b>Non-cash Grants</b>				
Lost Books	19	200	200	200
OCLC ILL Search Fees	7,132	6,110	6,110	6,300
<b>Total Non-cash Grants</b>	<b>7,151</b>	<b>6,310</b>	<b>6,310</b>	<b>6,500</b>
<b>Total Library Grants</b>	<b>7,151</b>	<b>6,310</b>	<b>6,310</b>	<b>6,500</b>
<b>Capital Expenditures</b>				
<b>Other Equipment</b>				
A-V	0	500	500	500
All Other	3,816	90,358	85,750	12,000
Equip Pass-thru	-3,568	655	0	0
<b>Total Capital Expenditures</b>	<b>248</b>	<b>91,513</b>	<b>86,250</b>	<b>12,500</b>
<b>Building Operation &amp; Maintenance</b>				
Gas(Heating)	9,377	11,000	10,000	11,000
Electricity	13,243	14,000	13,000	14,000
Water	1,344	1,345	1,345	1,500
<b>Total Utilities</b>	<b>23,964</b>	<b>26,345</b>	<b>24,345</b>	<b>26,500</b>

**MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW**

<b>DISBURSEMENTS</b>	<b>2011 Actual</b>	<b>2012 Budget Adjusted</b>	<b>2012 Projected Year-End</b>	<b>2013 Budget Proposed</b>
Custodial Supplies	1,075	2,300	1,800	1,800
Repairs-Bldg&Equip	8,343	5,000	5,000	20,000
Bldg Improv/Constru		75,000	75,000	60,000
<b>Total Bldg Maint.</b>	<b>9,418</b>	<b>82,300</b>	<b>81,800</b>	<b>81,800</b>
Liab. Insur	15,094	15,320	15,344	15,850
Auto Insur	2,113	2,098	2,108	2,200
<b>Total Insurance</b>	<b>17,207</b>	<b>17,418</b>	<b>17,452</b>	<b>18,050</b>
Other Oper/Maint	19,527	25,000	25,000	22,000
<b>Total Building &amp; Maint.</b>	<b>70,117</b>	<b>151,063</b>	<b>148,597</b>	<b>148,350</b>
<b>Auto Expenses</b>				
Fuel/Operation	106	200	200	200
Vehicle repairs	0	1,500	1,500	1,500
<b>Total Automotive Expense</b>	<b>106</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>
<b>Miscellaneous Expense</b>				
<b>Office Expense</b>				
Office Supplies	4,285	5,000	5,000	6,000
A-V Supplies	177	500	504	500
Computer Operations	968	2,500	2,500	1,500
<b>Total Office Exp.</b>	<b>5,430</b>	<b>8,000</b>	<b>8,004</b>	<b>8,000</b>
<b>Telecommunications</b>				
Telephone/Internet	34,124	33,950	33,950	34,000
Fax	371	390	390	390
Postage/Shipping	5,094	7,500	6,000	7,000
<b>Total Telecom</b>	<b>39,589</b>	<b>41,840</b>	<b>40,340</b>	<b>41,390</b>
<b>Publicity &amp; Printing</b>				
Outside Printing	431	1,000	1,000	1,750
Annual Meeting	1,703	4,000	4,000	4,000
ED/Autom. Search	0	0	0	0
Classified	0	500	55	500
Miscellaneous	171	2,500	2,500	2,500
<b>Total Publ &amp; Print</b>	<b>2,305</b>	<b>8,000</b>	<b>7,555</b>	<b>8,750</b>
<b>Prof'l Devel.</b>				
Member Workshops	1,754	4,500	4,500	9,000
Prof'l Development	6,046	18,750	18,750	23,225
Staff Mileage	7,259	8,000	8,000	8,000
<b>Total Prof'l Development</b>	<b>15,059</b>	<b>31,250</b>	<b>31,250</b>	<b>40,225</b>
Memberships	2,104	2,500	4,300	4,500
<b>Total Prof'l Devel. &amp; Dues</b>	<b>17,163</b>	<b>33,750</b>	<b>35,550</b>	<b>44,725</b>
<b>Leases/Contracts</b>				
OCLC-MARC	3,251	3,300	3,230	5,900
Equip Rental(Copier)	13,172	16,000	16,000	15,900
Equip. Repair	125	500	500	500
Service Contr - III	183,295	94,000	100,004	99,360
III Cloud Fee			30,000	30,000
Service Contr - SAM	25,938	21,000	21,000	25,000
<b>Total Lease/Contr</b>	<b>225,781</b>	<b>134,800</b>	<b>170,734</b>	<b>176,660</b>

MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW

<b>DISBURSEMENTS</b>	<b>2011 Actual</b>	<b>2012 Budget Adjusted</b>	<b>2012 Projected Year-End</b>	<b>2013 Budget Proposed</b>
Delivery Subcon.	314,418	335,773	337,200	327,200
Professional fees	22,910	29,000	29,000	27,500
<b>Total</b>	<b>337,328</b>	<b>364,773</b>	<b>366,200</b>	<b>354,700</b>
<b>Total Miscellaneous</b>	<b>627,596</b>	<b>591,163</b>	<b>628,383</b>	<b>634,225</b>
Transfer to MHLS Capit	54,728	24,000	24,000	19,271
Trnsfr to Member's Cap	29,597	69,600	39,600	54,600
<b>Transfers to Capital Accounts</b>	<b>84,325</b>	<b>93,600</b>	<b>63,600</b>	<b>73,871</b>
<b>Total Operating Expenses</b>	<b>2,028,658</b>	<b>2,263,744</b>	<b>2,216,874</b>	<b>2,312,430</b>

MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW

	2011 Actual	2012 Budget Adjusted	2012 Projected Year-End	2013 Budget Proposed
<b>RECEIPTS</b>				
<b>State Aid General</b>				
Basic System Aid	\$1,050,451	\$1,104,025	\$1,104,025	\$1,050,451
Automation	\$59,860	\$61,166	\$61,166	\$59,860
Supplemental Aid	\$151,985	\$154,985	\$154,985	\$151,985
Local Services Support Aid(LSSA)	\$120,776	\$126,645	\$124,776	\$120,776
<b>Total State Aid General</b>	<b>\$1,383,072</b>	<b>\$1,446,821</b>	<b>\$1,444,952</b>	<b>\$1,383,072</b>
<b>Other Receipts</b>				
Interest	\$4,653	\$4,000	\$3,400	\$3,000
Delivery Fees	\$216,481	\$0	\$0	\$0
Assessment Fees	\$0	\$484,000	\$484,000	\$630,232
Construction Grant		\$32,879	\$32,879	\$22,828
Gifts/Donations	\$410	\$1,500	\$1,500	\$0
<b>Total Other Receipts</b>	<b>\$221,544</b>	<b>\$522,379</b>	<b>\$521,779</b>	<b>\$656,060</b>
<b>Miscellaneous</b>				
Tech Support	\$14,677	\$10,000	\$12,893	\$12,000
Web Page Hosting	\$8,875	\$9,000	\$9,000	\$9,900
ILL charges(includes CLD)	\$18,180	\$15,903	\$15,903	\$16,000
Refunds & Miscellaneous	\$34,901	\$32,000	\$32,461	\$33,550
<b>Total Miscellaneous</b>	<b>\$76,633</b>	<b>\$66,903</b>	<b>\$70,257</b>	<b>\$71,450</b>
<b>Reimbursements</b>				
<b>Automated Network Revenues</b>				
Maintenance/Licenses	\$101,236	\$0	\$2,195	\$2,500
Circulation Charges	\$109,240	\$0	\$0	\$0
Syndetics	\$13,698	\$7,500	\$7,160	\$7,665
SAM	\$27,150	\$21,641	\$21,641	\$25,000
BookLetters/NextReads	\$4,050	\$4,000	\$4,000	\$4,000
Heritage Quest	\$47,078	\$48,300	\$47,078	\$48,965
Gale: Test--Chilton	\$11,057	\$14,213	\$13,822	\$14,513
Title Source	\$6,765	\$6,765	\$6,460	\$6,765
Teleforms/Ecommerce	\$8,107	\$6,700	\$6,700	\$7,000
Millennium Modules	\$9,000	\$0	\$0	\$0
Tumble Books	\$8,970	\$8,970	\$8,970	\$9,250
Mango	\$18,212	\$18,000	\$19,123	\$20,100
OverDrive	\$53,002	\$40,704	\$51,677	\$46,600
<b>Total Reimbursements</b>	<b>\$417,565</b>	<b>\$176,793</b>	<b>\$188,826</b>	<b>\$192,358</b>
<b>Transfers from MHLS Capital</b>	\$0	\$35,000	\$0	\$0
<b>Transfers from Member's Capital</b>	\$62,000	\$6,700	\$6,500	\$0
<b>Total Basic Operating Receipts</b>	<b>\$2,160,814</b>	<b>\$2,254,596</b>	<b>\$2,232,314</b>	<b>\$2,302,940</b>

**MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW**

<b>SUMMARY WITH PROJECTIONS</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Budget Projected</b>	<b>2013 Budget Proposed</b>	<b>2014 Projected</b>
<b>DISBURSEMENTS</b>					
Wages & Salaries	\$660,074	\$719,074	\$703,008	\$773,569	\$850,040
Retirement	\$73,409	\$133,827	\$103,988	\$126,272	\$174,318
FICA	\$54,021	\$55,009	\$55,009	\$59,178	\$65,028
Worker's Comp.	\$8,898	\$10,000	\$9,075	\$10,000	\$10,200
Medical Current	\$75,261	\$86,839	\$74,928	\$99,933	\$130,963
Medical Retired	\$153,381	\$174,540	\$174,540	\$185,134	\$207,350
Library Materials	\$178,492	\$157,433	\$152,098	\$166,608	\$166,608
Equipment	\$3,816	\$93,750	\$86,250	\$12,500	\$12,500
Utilities	\$23,965	\$26,345	\$24,345	\$26,500	\$27,295
Bldg/Bldg Equip Repairs	\$8,343	\$82,300	\$81,800	\$81,800	\$80,000
Insurance	\$17,207	\$17,900	\$17,452	\$18,050	\$18,411
Other Oper/Maint	\$19,527	\$25,000	\$25,000	\$22,000	\$22,000
Office Expense	\$8,680	\$10,300	\$11,234	\$13,900	\$13,900
Telecom/Postage	\$39,589	\$41,840	\$40,340	\$41,390	\$41,804
Publicity/Printing	\$2,305	\$10,500	\$7,555	\$8,750	\$8,500
Professional Development	\$15,060	\$31,250	\$31,250	\$40,225	\$30,000
Leases/Contracts	\$222,520	\$131,500	\$167,474	\$170,760	\$185,760
Delivery	\$314,418	\$332,112	\$337,200	\$327,200	\$333,744
Professional Fees	\$22,910	\$24,000	\$29,000	\$27,500	\$25,000
Transfers to Capital	\$84,325	\$57,600	\$63,600	\$73,871	\$54,600
All Other	\$42,443	\$18,362	\$21,698	\$17,800	\$16,000
<b>Total Disbursements</b>	<b>\$2,028,644</b>	<b>\$2,239,481</b>	<b>\$2,216,844</b>	<b>\$2,302,940</b>	<b>\$2,474,021</b>
<b>RECEIPTS</b>					
Estimated State Aid	\$1,383,072	\$1,328,606	\$1,444,952	\$1,383,072	\$1,383,072
Interest	\$4,653	\$4,000	\$3,400	\$3,000	\$3,000
Miscellaneous	\$77,043	\$66,400	\$71,757	\$71,450	\$71,450
Construction Grant	\$0	\$32,879	\$32,879	\$22,828	\$0
Reimbursements	\$207,090	\$176,139	\$184,452	\$192,358	\$192,358
From MHLS Capital	\$0	\$35,000	\$0	\$0	\$80,000
From Member's Capital	\$62,000	\$0	\$6,500	\$0	\$0
Automation	\$210,476	\$0	\$0	\$0	\$0
Delivery	\$216,481	\$0	\$0	\$0	\$0
Member Assessment	\$0	\$600,000	\$484,000	\$630,232	\$630,232
<b>Total Receipts</b>	<b>\$2,160,815</b>	<b>\$2,243,024</b>	<b>\$2,227,940</b>	<b>\$2,302,940</b>	<b>\$2,360,112</b>
Projected Expense	-\$2,028,644	-\$2,239,481	-\$2,216,844	-\$2,302,940	-\$2,474,021
Surplus/(Deficit)	\$132,171	\$3,543	\$11,096	-\$0	-\$113,909
Est.Fund Balance	\$1,616,108	\$1,619,651	\$1,627,204	\$1,627,204	\$1,513,295
Restricted Balance	-\$1,144,871	-\$1,343,689	-\$1,330,106	-\$1,381,764	-\$1,484,413
Capital/Building Reserve		-\$65,000	-\$65,000	-\$30,000	\$0
Sub-Total	\$471,237	\$210,962	\$232,098	\$215,440	\$28,882
Unrestricted Balance	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Contingency	\$321,237	\$60,962	\$82,098	\$65,440	-\$121,118
MHLS Capital	\$116,097	\$164,097	\$205,097	\$254,368	\$174,368
Member's Capital	\$65,667	\$105,267	\$98,767	\$153,367	\$207,967
11/30/12					

MID-HUDSON LIBRARY SYSTEM PROPOSED 2013 OPERATING FUND BUDGET & BUDGET REVIEW

<b>CATEGORICAL AID</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
<b>RECEIPTS</b>				<b>Totals</b>
Coordinated Outreach				97,431
Correctional Facilities				57,464
County Jails				4,175
<b>Total Receipts</b>				<b>159,070</b>
<b>DISBURSEMENTS</b>	<b>Outreach</b>	<b>Corrections</b>	<b>Co. Jails</b>	<b>Totals</b>
Personnel				
Salaries				
Prof'l Librarians	51,000	9,000		60,000
All Other		13,028		13,028
<b>Total Salaries</b>	<b>51,000</b>	<b>22,028</b>	<b>0</b>	<b>73,028</b>
Benefits				
Retirement	10,710	2,726		13,436
FICA	3,901	1,686		5,587
Medical	10,838	1,913		12,751
<b>Total Benefits</b>	<b>25,449</b>	<b>6,325</b>	<b>0</b>	<b>31,774</b>
<b>Total Personnel</b>	<b>76,449</b>	<b>28,353</b>	<b>0</b>	<b>104,802</b>
Library Material				
Books - Correctional Facilities		22,242	3,025	25,267
<b>Total Library Material</b>	<b>0</b>	<b>22,242</b>	<b>3,025</b>	<b>25,267</b>
<b>Cash Grants</b>	<b>8,200</b>			<b>8,200</b>
Miscellaneous				
Office Material & Supplies	5,000		500	5,500
Postage - County Jails			250	250
Miscellaneous	5,750	1,669	400	7,819
Prof'l Develop/Staff Mileage	2,032	1,000		3,032
Delivery Service - Correctional Facilities		4,200		4,200
<b>Total Miscellaneous</b>	<b>12,782</b>	<b>6,869</b>	<b>1,150</b>	<b>20,801</b>
<b>Total Disbursements</b>	<b>97,431</b>	<b>57,464</b>	<b>4,175</b>	<b>159,070</b>