

2012 MID-HUDSON LIBRARY SYSTEM OPERATING FUND DRAFT BUDGET REVISION

SUMMARY	2011 ACTUAL	2012 YTD 3/31/12	2012 BUDGET	2012 REVISION
OPERATING FUND RECEIPTS				
State Aid General	\$1,383,072	\$0	\$1,328,606	\$1,423,072
Interest	\$4,653	\$1,102	\$4,000	\$4,000
Member Delivery Fees	\$216,481	\$0	\$0	\$0
Member Assessment Fees	n/a	\$193,202	\$600,000	\$600,000
*Member Assessment One-Time Reduction	n/a	\$0	\$0	-\$36,000
Construction Grant	\$0	\$0	\$32,879	\$32,879
Gifts/Donations	\$410	\$1,500	\$0	\$1,500
Miscellaneous	\$76,633	\$7,320	\$66,400	\$66,400
Automation Reimbursements	\$210,476	\$802	\$0	\$0
Network Reimbursements	\$207,089	\$30,903	\$176,139	\$176,793
Transfers from Capital	\$62,000	\$10,000	\$35,000	\$35,000
TOTAL OPERATING FUND RECEIPTS	\$2,160,814	\$244,828	\$2,243,024	\$2,303,644
OPERATING FUND EXPENSES				
Salaries	\$660,074	\$173,683	\$719,074	\$716,237
Employee Benefits	\$400,548	\$65,789	\$468,067	\$454,725
Library Materials/Databases	\$178,493	\$51,096	\$157,433	\$157,433
*eBooks	\$0	\$0	\$0	\$20,000
Library Grants	\$7,151	\$1,462	\$6,310	\$6,310
Capital Expenditures	\$248	\$7,353	\$93,750	\$97,250
Building Operations & Maintenance	\$70,117	\$240	\$151,545	\$151,063
Automotive Expense	\$106	\$9,511	\$1,700	\$1,700
Office Expense	\$8,681	\$1,078	\$10,300	\$11,300
Postage & Telecommunications	\$39,589	\$9,137	\$41,840	\$41,840
Publicity & Printing	\$2,305	\$0	\$10,500	\$8,000
Travel, Conferences, etc	\$17,163	\$2,379	\$33,750	\$33,750
Leases/Contracts	\$222,520	\$26,955	\$131,500	\$131,500
Delivery Subcontracting	\$314,418	\$80,585	\$332,112	\$335,773
Professional Fees	\$22,910	\$3,500	\$24,000	\$29,000
Transfers to Capital Accounts	\$84,325	\$18,184	\$57,600	\$63,600
TOTAL OPERATING FUND EXPENSES	\$2,028,648	\$450,950	\$2,239,481	\$2,259,481
NET INCREASE/-DECREASE	\$132,166	-\$206,122	\$3,543	\$44,163

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RECEIPTS	2011 ACTUAL	2012 YTD 3/31/12	2012 BUDGET	2012 REVISION
State Aid General				
Basic System Aid	\$1,050,451	\$0	\$1,010,282	\$1,081,451
Automation	\$59,860	\$0	\$57,571	\$61,860
Supplemental Aid	\$151,985	\$0	\$145,594	\$154,985
Local Services Support Aid (LSSA)	\$120,776	\$0	\$115,159	\$124,776
Total State Aid General	\$1,383,072	\$0	\$1,328,606	\$1,423,072
Other Receipts				
Interest	\$4,653	\$1,102	\$4,000	\$4,000
Member Delivery Fees	\$216,481	\$0	\$0	\$0
Member Assessment Fees	\$0	\$193,202	\$600,000	\$600,000
*Member Assessment One-Time Reduction	n/a	n/a	n/a	-\$36,000
Construction Grant	\$0	\$0	\$32,879	\$32,879
Gifts/Donations	\$410	\$1,500	\$0	\$1,500
Total Other Receipts	\$221,544	\$195,804	\$636,879	\$602,379
Miscellaneous				
Tech Support	\$14,677	\$4,874	\$8,000	\$8,000
Web Page Hosting	\$8,875	\$500	\$9,000	\$9,000
ILL charges(includes CLD)	\$18,180	\$100	\$17,400	\$17,400
Refunds & Miscellaneous	\$34,901	\$1,846	\$32,000	\$32,000
Total Miscellaneous	\$76,633	\$7,320	\$66,400	\$66,400
Member Automation Reimbursements				
Maintenance & Licenses	\$101,236	\$802	\$0	\$0
Circulation-Based Charge	\$109,240	\$0	\$0	\$0
Total Member Automat. Reimburse.	\$210,476	\$802	\$0	\$0
HomeAccess/Network Reimbursements				
Syndetics	\$13,698	\$0	\$7,500	\$7,500
SAM	\$27,150	\$0	\$21,641	\$21,641
BookLetters/NextReads	\$4,050	\$0	\$4,050	\$4,000
Heritage Quest	\$47,078	\$0	\$48,300	\$48,300
Gale: Test--Chilton	\$11,057	\$6,818	\$14,213	\$14,213
Title Source	\$6,765	\$0	\$6,765	\$6,765
Teleforms/Ecommerce	\$8,107	\$232	\$6,700	\$6,700
Millennium Modules	\$9,000	\$0		\$0
Tumble Books	\$8,970	\$0	\$8,970	\$8,970
Mango	\$18,212	\$0	\$18,000	\$18,000
OverDrive	\$53,002	\$23,853	\$40,000	\$40,704
Total HomeAcc/Network Reimburse.	\$207,089	\$30,903	\$176,139	\$176,793
Transfers from MHLS Capital		\$0	\$35,000	\$35,000
Transfers from Member's Capital	\$62,000	\$10,000	\$0	\$0
Total Transfers	\$62,000	\$10,000	\$35,000	\$35,000
TOTAL OPERATING FUND RECEIPTS	\$2,160,814	\$244,828	\$2,243,024	\$2,303,644

2012 MID-HUDSON LIBRARY SYSTEM OPERATING FUND DRAFT BUDGET REVISION

EXPENDITURES	2011 ACTUAL	2012 YTD 3/31/12	2012 BUDGET	2012 REVISION
Personnel				
Salaries				
Prof. Librarians	\$214,446	\$48,215	\$229,304	\$229,304
All Other	\$445,628	\$125,468	\$489,770	\$486,933
Total Salaries	\$660,074	\$173,683	\$719,074	\$716,237
Benefits				
Retirement	\$73,409	-\$3,177	\$133,827	\$123,400
FICA	\$54,021	\$12,999	\$55,009	\$55,009
MTA Commuter Tax	\$2,618	\$568	\$2,752	\$648
Worker's Comp.	\$8,898	\$0	\$10,000	\$10,000
Unemployment	\$33,061	\$0	\$3,900	\$15,000
Disability	-\$101	\$0	\$1,200	\$1,200
Medical Reg	\$75,261	\$13,551	\$86,839	\$74,928
Medical Retiree	\$153,381	\$41,848	\$174,540	\$174,540
Total Benefits	\$400,548	\$65,789	\$468,067	\$454,725
Total Personnel	\$1,060,622	\$239,473	\$1,187,141	\$1,170,962
Library Material/Databases				
Books				
Reference	\$432	\$0	\$300	\$300
Prof'l Collection	\$355	\$0	\$500	\$500
Total Books	\$787	\$0	\$800	\$800
Periodicals				
Subscriptions	\$842	\$102	\$1,000	\$1,000
Total Periodicals	\$842	\$102	\$1,000	\$1,000
Electronic Resources				
Databases	\$174,853	\$50,994	\$147,798	\$147,798
*eBooks	\$0	\$0	\$0	\$20,000
Total Electronic Resources	\$174,853	\$50,994	\$147,798	\$167,798
Other Materials				
Comp. Software	\$2,010	\$0	\$7,835	\$7,835
Total Other Materials	\$2,010	\$0	\$7,835	\$7,835
Total Library Materials/Databases	\$178,493	\$51,096	\$157,433	\$177,433
Library Grants				
Cash	\$0	\$0	\$0	\$0
Other Grants				
Lost Books	\$19	\$0	\$200	\$200
OCLC ILL Search Fees	\$7,132	\$1,462	\$6,110	\$6,110
Total Other Grants	\$7,151	\$1,462	\$6,310	\$6,310
Total Library Grants	\$7,151	\$1,462	\$6,310	\$6,310
Capital Expenditures				
Other Equipment				
A-V	\$0	\$0	\$500	\$500
All Other	\$3,816	\$6,697	\$93,250	\$96,750
Equip Pass-thru	-\$3,568	\$655	\$0	\$0
Total Capital Expenditures	\$248	\$7,353	\$93,750	\$97,250
Building Operation & Maintenance				
Gas(Heating)	\$9,377	\$3,723	\$11,000	\$11,000
Electricity	\$13,243	\$2,468	\$14,000	\$14,000
Water	\$1,344	\$336	\$1,345	\$1,345
Total Utilities	\$23,964	\$6,526	\$26,345	\$26,345
Custodial Supplies	\$1,075	\$240	\$2,300	\$2,300
Repairs-Bldg&Equip	\$8,343	\$0	\$5,000	\$5,000
Bldg Improv/Constru	\$0	\$0	\$75,000	\$75,000
Total Supplies & Repairs	\$9,418	\$240	\$82,300	\$82,300

2012 MID-HUDSON LIBRARY SYSTEM OPERATING FUND DRAFT BUDGET REVISION

EXPENDITURES	2011 ACTUAL	2012 YTD 3/31/12	2012 BUDGET	2012 REVISION
Insurance (454)				
Liab. Insur	\$15,094	\$8,452	\$15,700	\$15,320
Auto Insur	\$2,113	\$1,059	\$2,200	\$2,098
Total Insurance	\$17,207	\$9,511	\$17,900	\$17,418
Other Oper/Maint (469)	\$19,527	\$4,457	\$25,000	\$25,000
Total Building Operation & Maint.	\$70,117	\$20,734	\$151,545	\$151,063
Automotive Expenses				
Fuel/Operation	\$106	\$0	\$200	\$200
Vehicle repairs	\$0	\$0	\$1,500	\$1,500
Total Automotive Expense	\$106	\$0	\$1,700	\$1,700
Miscellaneous Expense				
Office Expense				
Office Supplies	\$4,285	\$784	\$4,000	\$5,000
A-V Supplies	\$177	\$0	\$500	\$500
OCLC-MARC	\$3,251	\$294	\$3,300	\$3,300
Automation Supplies	\$968	\$0	\$2,500	\$2,500
Total Office Expense	\$8,681	\$1,078	\$10,300	\$11,300
Telecommunications & Postage				
Telephone/Internet	\$34,124	\$7,634	\$33,950	\$33,950
Fax	\$371	\$62	\$390	\$390
Postage/Shipping	\$5,094	\$1,441	\$7,500	\$7,500
Total Telecommunications & Postage	\$39,589	\$9,137	\$41,840	\$41,840
Publicity & Printing				
Outside Printing	\$431	\$0	\$1,000	\$1,000
Annual Meeting	\$1,703	\$0	\$4,000	\$4,000
ED/Autom. Search	\$0	\$0	\$2,500	\$0
Classified	\$0	\$0	\$500	\$500
Miscellaneous	\$171	\$0	\$2,500	\$2,500
Total Publicity & Printing	\$2,305	\$0	\$10,500	\$8,000
Travel				
Workshops	\$1,754	\$1,250	\$4,500	\$4,500
Travel/Conferences	\$6,046	\$45	\$18,750	\$18,750
Staff Mileage	\$7,259	\$257	\$8,000	\$8,000
Total Travel	\$15,059	\$1,552	\$31,250	\$31,250
Memberships	\$2,104	\$827	\$2,500	\$2,500
Total Travel & Memberships	\$17,163	\$2,379	\$33,750	\$33,750
Leases/Contracts				
Equip Rental(Copier)	\$13,172	\$4,040	\$16,000	\$16,000
Equip. Repair	\$125	\$0	\$500	\$500
Serv Contr - III/SAM	\$209,223	\$22,915	\$115,000	\$115,000
Total Leases/Contracts	\$222,520	\$26,955	\$131,500	\$131,500
Delivery Subcon.	\$314,418	\$80,585	\$332,112	\$335,773
Professional fees	\$22,910	\$3,500	\$24,000	\$29,000
Total Delivery/Professional Fees	\$337,328	\$84,084	\$356,112	\$364,773
Total Miscellaneous	\$627,586	\$123,632	\$584,002	\$591,163
Transfer to MHLS Capital	\$54,728	\$0	\$18,000	\$24,000
Trnsfr to Member's Capital	\$29,597	\$18,184	\$39,600	\$39,600
Total Transfers to Capital Accounts	\$84,325	\$18,184	\$57,600	\$63,600
TOTAL OPERATING FUND EXPENSES	\$2,028,648	\$461,933	\$2,239,481	\$2,259,481

2012 MID-HUDSON LIBRARY SYSTEM OPERATING FUND DRAFT BUDGET REVISION

FUND PROJECTIONS	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROJECTED	2014 PROJECTED
EXPENDITURES					
Wages & Salaries	\$660,074	\$719,074	\$716,237	\$735,803	\$750,519
Retirement	\$73,409	\$133,827	\$123,400	\$127,579	\$142,599
FICA	\$54,021	\$55,009	\$55,009	\$56,289	\$57,415
Worker's Comp.	\$8,898	\$10,000	\$10,000	\$10,000	\$10,200
Medical Current	\$75,261	\$86,839	\$74,928	\$102,753	\$115,083
Medical Retired	\$153,381	\$174,540	\$174,540	\$183,685	\$205,727
Library Materials	\$178,492	\$157,433	\$157,433	\$157,433	\$157,433
*eBook Purchases	\$0	\$0	\$20,000	\$10,000	\$0
Equipment	\$3,816	\$93,750	\$96,250	\$8,500	\$6,500
Utilities	\$23,965	\$26,345	\$26,345	\$26,872	\$27,678
Bldg/Bldg Equip Repairs	\$8,343	\$82,300	\$80,000	\$75,000	\$65,000
Insurance	\$17,207	\$17,900	\$17,418	\$17,592	\$17,944
Other Oper/Maint	\$19,527	\$25,000	\$25,000	\$23,000	\$23,000
Office Expense	\$8,680	\$10,300	\$11,300	\$10,000	\$10,000
Telecom/Postage	\$39,589	\$41,840	\$41,840	\$42,258	\$42,681
Publicity/Printing	\$2,305	\$10,500	\$8,000	\$8,000	\$8,000
Travel/Mileage/Wkshps	\$15,060	\$31,250	\$31,250	\$27,500	\$27,500
Leases/Contracts	\$222,520	\$131,500	\$131,500	\$131,500	\$131,500
*Sierra Module	\$0	\$0	\$0	\$60,000	\$0
Delivery	\$314,418	\$332,112	\$335,773	\$331,766	\$338,401
Professional Fees	\$22,910	\$24,000	\$29,000	\$25,000	\$23,000
Transfers to Capital	\$84,325	\$57,600	\$63,600	\$53,600	\$49,600
All Other	\$42,443	\$18,362	\$30,658	\$30,965	\$31,584
TOTAL EXPENDITURES	\$2,028,644	\$2,239,481	\$2,259,481	\$2,255,095	\$2,241,364
REVENUES					
Estimated State Aid	\$1,383,072	\$1,328,606	\$1,423,072	\$1,244,765	\$1,244,765
Interest	\$4,653	\$4,000	\$4,000	\$4,000	\$4,000
Miscellaneous	\$77,043	\$66,400	\$67,900	\$63,550	\$63,550
Construction Grant	\$0	\$32,879	\$32,879	\$30,000	\$25,000
Reimbursements	\$207,090	\$176,139	\$176,793	\$176,139	\$172,907
From MHLS Capital	\$0	\$35,000	\$35,000	\$30,000	\$25,000
From Member's Capital	\$62,000	\$0	\$0	\$0	\$0
Automation	\$210,476	\$0	\$0	\$0	\$0
Delivery	\$216,481	\$0	\$0	\$0	\$0
Member Assessment	\$0	\$600,000	\$600,000	\$600,000	\$600,000
*One-time Assessment Reduction	n/a	\$0	-\$36,000	\$0	\$0
TOTAL REVENUES	\$2,160,815	\$2,243,024	\$2,303,644	\$2,148,454	\$2,135,222
TOTAL EXPENSES	-\$2,028,644	-\$2,239,481	-\$2,259,481	-\$2,255,095	-\$2,241,364
Surplus/(Deficit)	\$132,171	\$3,543	\$44,163	-\$106,641	-\$106,142
FUND BALANCES					
ESTIMATED FUND BALANCE	\$1,616,108	\$1,619,651	\$1,660,271	\$1,553,630	\$1,447,488
RESTRICTED FUND BALANCE	-\$1,144,871	-\$1,343,688	-\$1,355,689	-\$1,353,057	-\$1,344,819
CAPITAL RESERVE	\$0	-\$65,000	-\$65,000	-\$50,000	-\$50,000
FUND BALANCE SUBTOTAL	\$471,237	\$210,963	\$239,582	\$150,573	\$52,669
MHLS Contingency	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
*Assessment Reserve	\$0	\$0	\$90,000	\$0	\$0
REMAINING BALANCE	\$321,237	\$60,963	-\$418	\$573	-\$97,331